



PROCESS AUDITS

Periodically auditing an organization's processes allows it to identify inefficiencies, ensure regulatory compliance, detect risks, and continuously improve processes.



It helps the organization stay on track and improve its long-term performance.

Why implement them?

1. Strengthen awareness.

To involve all personnel, whether as auditors or auditees. What's important to address is continuously reinforced.

2. Verify process standardization.

To identify not executed activities in a standardized manner, either due to the lack of more specific work standards or lack of personnel knowledge.

3. Identify inefficiencies.

To identify unnecessary, duplicated, or inefficient activities. It helps to eliminate bottlenecks and reduce costs.

4. Comply with rules and regulations.

To identify areas where the organization is not complying with regulations and to take actions to avoid fines or penalties.

5. Identify risks.

To identify operational and security risks that could negatively impact the organization and establish

actions to prevent or mitigate them if they occur.

6. Continuously improve.

To provide information for decision-making, implementation of improvements, and results evaluation of actions taken.

GEMBA Walks

Types of inspections that detect unsafe conditions or behaviors. Evaluate and assess the level of maturity of implemented work standards, and verify order and cleanliness of facilities.

Layered Process Audits (LPAs)

These are repetitive audits commonly conducted at three management levels. In the first level, supervisors verify at the start of the shift that the process has everything necessary to operate correctly, such as personnel, equipment, and supplies. In the second level, the staff verifies that the processes execute according to their work standards. And in the third level, managers validate that the information generated is used to make correct decisions.

It is easier with Metrics' apps

Prevents paper waste as it operates on mobile devices and facilitates:

- Creating daily audit schedules
- Involving all personnel
- Developing questionnaires and rotating questions
- Auditing and documenting evidence
- Recording findings and raising non-conformities
- Implementing corrective actions and tracking progress

Use conventional phones and tablets to audit processes.

Lead your organization to another level of performance with Métricos. Request a demo by WhatsApp at +52 55 4006-7589 or by email to contacto@metricos.mx.